

<p style="text-align: center;"><b>PAXCROFT MEAD COMMUNITY CENTRE MANAGEMENT COMMITTEE</b></p>
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**Minutes of AGM held on Tuesday, 20th May 2008 at 8.00pm**

**0. Present**

John Marples (Chairman)	Pauline Marples (Secretary)
Paul Mansfield (Treasurer)	Chris Hicks (Minute Secretary)
Alan Thirlwell (Management Committee)	Don Hatt (Bookings)
Alan Jales (Management Committee)	Jonathan Hawkes (Publicity)
Jane Wosika (Mead Club)	
Ron Watkins (Chairman of the Mead Club)	
Paul Harrold (Mead Club)	Lesley Harrold (Mead Club)
John Sheath (Short Mat Bowls)	
Mike Cain (Police Officer)	
Peter Collins (resident)	Bob Dudley (resident)
Brian Cuff (resident)	Joan Cuff (resident)

**1. Welcome**

The Chairman welcomed those present to the meeting, but noted with some surprise the small attendance of local residents who had been notified of this meeting several weeks before the event, both by website, notices and an article in the Wiltshire Times.

**2. Apologies**        None

**3. Acceptance of Minutes (AGM held 01/05/07)**

Minutes of the previous AGM had been made available to existing Committee members through distribution by the Secretary. Further copies were made available at this AGM. The minutes were accepted without amendment, as Proposed by Bob Dudley, and Seconded by Peter Collins, and carried by the meeting.

The Chairman then signed each page of the minutes as the official agreed record of the proceedings.

**4. Chairman's Report**

a) The Chairman tabled his **Annual Report for 07/08** copies of which had been made available on the Centre's website and had also been distributed by e-mail prior to the meeting to most of those present. The Chairman then read his report to all those present.

b) Chairman then drew attention to three achievements since the period of his report

- Success at obtaining registered Charitable status for the Centre
- Recent formation of a Maintenance sub-Committee
- Appointment of a new Cleaner following the departure of Emma King

d) Acceptance of the report was proposed by Alan Thirlwell and Seconded by Chris Hicks. The report was then approved by the meeting.

## **5. Treasurer's Report**

- a) The Treasurer tabled his overall financial report for 2007/2008 as given below.
- b) The overall financial situation has been consolidated and improved from last year but rising costs of electricity, water and establishment of future gas payments meant that the committee has had to raise hire costs of the Hall to a competitive but fair level.
- c) After yet another follow up into the issue of the mystery provider of the Hall's gas supply it was confirmed that we owe uncollected charges to Southern Electricity. We will negotiate to agree a final figure but this will run into the 1000's as this situation has been ongoing since the Hall opened.
- d) The £5000 loan received from Hilperston Parish Council has been fully repaid in March 08, ahead of the target date. Considering the outstanding debt of the gas supply this means that we can now focus and budget for this as our one outstanding debt.
- e) The Committee would like to thank the Mead Club for their help through the year with donations. For example £500 to cover part of the cost of the new fire alarm and covering the cost of the PAT testing.

## **6. Appointment of Independent Examiner**

The Treasurer advised the meeting that Michael Denning who had examined this year's accounts was prepared to do this again for next year for a similar charge. It was then formally proposed by the Treasurer that Michael Denning be appointed as independent examiner for the 2008/2009, this motion was seconded by Peter Collins and was carried by the meeting.

## **7. Appointment and Election of Management Committee**

a) Nominations for election to the Management Committee had been requested earlier by the secretary. This resulted in the following 10 nominations being made, for the coming year.

*Don Hatt, Jonathan Hawkes, Chris Hicks, Alan Jales, John Marples, Pauline Marples, Paul Mansfield, Paddy Reeves, Alan Thirlwell, Jane Wasika.*

b) Upon the proposal of John Marples with Seconding by Peter Collins the meeting elected the aforementioned 10 nominees.

c) All the above were requested to sign the 'Declaration of Commitment' to confirm their support of the Centre's aims. This was duly executed at the conclusion of the meeting. The members were reminded by the Chairman that they would be asked to sign a 'Declaration of Eligibility' at the next Committee Meeting.

d) In addition the Chairman advised the meeting that 2 applications had been received for appointment as representatives of bodies who use the Centre a minimum of 15 times a year,

namely, *Ron Watkins (Mead Club) and John Sheath (Short Mat Bowls)*. It was anticipated that these applications would be accepted by the new committee.

### **8. AOB (for which due notice has been given)**

No items had been notified to the Chairman or Secretary, but the Chairman enquired of the Police Officer if he had any items he wished to raise in relation the local policing. Mike Cain advised that there had been complaints by residents in Ferris Way over inappropriate parking, which was being monitored. However, the poor design of the road layout was thought to be contributing to the problems of restricted access.

### **9. Next Committee Meeting**

It was agreed to hold the next General Committee Meeting on 03<sup>rd</sup> June at 7.30pm. A special welcome was extended to those newly elected to the Management Committee.

### **10. Close of Meeting**

The acting Chairman thanked all those present for their attendance and declared the meeting closed.

Chris Hicks, Minute Secretary

*Acceptance of Minutes* \_\_\_\_\_ *Position* \_\_\_\_\_ *Date* \_\_\_\_\_