



PAXCROFT MEAD COMMUNITY CENTRE
ANNUAL GENERAL MEETING – 2016/2017

To be held on Monday 31st July 2016 at 7.45pm in the Community Centre

AGENDA

1. Welcome
2. Apologies for Absence
3. Approval of the Minutes of the last AGM – 10th August 2016
4. Chairman's Annual Report
5. Treasurer's Report
6. Appointment of an Independent Examiner for 2017/2018
7. Appointment and election of the Management Committee
8. Any other business

Rosemary Hawkes (Secretary)

Notes.

- a) The purpose of item 6 is to establish people in the new committee only, not to specify their roles within the committee. This latter action is to be carried out by the elected committee themselves at their first meeting after the AGM.
- b) Verbal nominations may be accepted at the meeting, but only if the nomination process has left a shortfall in numbers.
- c) Only those over 18 years can vote and/or be elected.
- d) Those joining the committee will be required to sign a Declaration of Commitment immediately after the AGM - available as in b)
- e) They will also be required to sign a Declaration of Eligibility at the next normal meeting after the AGM. - available as in b)